

Partners in English Language Learning (PiELL)
2016 Annual Meeting
April 27, 2016
Time: 3:00 p.m.
Place: Margaritas Restaurant
Grass Valley, CA 95945

Welcome and Attendance

Bev Stout, PiELL Co-President, called the meeting to order at 3:01 p.m. and welcomed board members to our annual meeting. Since we have 5 new board members as well as a board member who was elected a few months ago, everyone introduced themselves. In attendance were board members Bev Stout, Judi Kreinick, Bill DeCamp, Nancy Guenther, Louise Beesley, Becca Schultz, Christie Gillison, Norema Strongin, Acacia Daniels, Sherry Davey, Jon Fox, and Caitlin Jones as well as Program Coordinator, Donna Cobb. Alan Archer was absent.

Introduction of Annual Minutes

Nancy Guenther summarized the minutes of the April 22, 2015, Annual Meeting of Partners in English Language Learning. Copies of the complete minutes were made available to those in attendance. Bill suggested that in the future, our term of office for the board should probably be May 1 through April 30 and the Board was in agreement. There being no additions or corrections, Norema Strongin made a motion to approve the minutes as read. Bill DeCamp seconded. Motion passed. These Minutes will be posted to our website.

Annual Financials

Bill DeCamp, Treasurer, presented the financials for fiscal year 2015, presenting the 2015 Balance Sheet, Profit and Loss Previous Year Comparison, and Profit and Loss Budget vs Actual, January through December 2015.

Income for the year was projected to be \$17,437. Our actual was \$17,500 so we were within \$63 of our projected budget. We budgeted expenditures of \$18,351 for 2015 but only spent \$16,608 resulting in us being \$1,743 under budget for spending. This resulted in us being positive for \$891 rather than the projected loss of \$914.

2015 P&L Previous Year Comparison – PiELL’s “Total Income” for 2015 was \$613 less than 2014’s net income. Our “Total Expense” for 2015 was \$311 less than 2014’s total expense. This results in our “Net Ordinary Income” being \$302 less than 2014’s.

The biennial audit for 2014 and 2015 was completed by Phillip Smith, CPA, who gave his services “in kind” at a value of \$850 (reflected as such in the P&L Budget Overview for 2016.

2015 PiELL Accomplishments

Bev Stout, Co-President, summarized some of PiELL's accomplishments during the last year. Accomplishments included:

- Two new board members: Alan Archer and Acacia Daniels
- Two profitable restaurant fundraisers: Smiley Guys (\$200) and Northridge (\$256)
- 30-year anniversary celebration and tutor-student potluck at Becca's.
- Non-Profit Institute and Grant Research: Trina identified 20 possible grants which yielded a handful of viable possibilities.
- Grant Writing: Bill DeCamp applied for 5 grants – DAR (\$100), Ghidotti Foundation (\$1875 received first quarter 2016), SaveMart Cares (\$1000), United Way (\$3097) and West America Bank (\$500).
- Presentations/Outreach: Becca made presentations to the Retired Public Employees and Rotary. Nancy met with staff at Western Sierra Medical Clinic and left brochures for their clients. Nancy and 2 tutors represented PiELL at the United Way BBQ, Judi and Bev met with several community leaders: Holly Hermansen (Nevada County Superintendent of Schools), Eric Fredricson from Grass Valley School District and Noehmi Mead from Partners Family Resource Center. Bev met 4 times with the Sierra Joint Consortium for Adult Education, ESL subgroup coalition Placer/Nevada County community college, adult education and community partners.
- New Tutor Training: 18 new tutors trained of which 9 are currently active, 18 new students trained of which 13 are currently active. At end of 2015 we had 47 students and 40 tutors (some tutors have more than 1 student). This is a slight decrease from 2014.

Slate of Candidates

The Nominating Committee chair, Nancy Guenther, introduced the proposed Slate of Officers and Board of Directors for the term of May 1, 2016 through April 30, 2017.

Executive Officers

President:	Christie Gillison
Secretary:	Norema Strongin
Treasurer:	Acacia Daniels
Past President:	Judi Kreinick

Directors (Re-Election for a two-year term)

Nancy Guenther

As Information - Directors – Currently Serving Two Year Terms

Louise Beesley – serving her second year
Judi Kreinick – serving her second year
Bev Stout – serving her second year
Alan Archer – serving his first year
Acacia Daniels – serving her first year
Sherry Davey – serving her first year
Jon Fox – serving her first year
Christie Gillison – serving her first year
Caitlin Jones – serving her first year
Norema Strongin – serving her first year

Nancy asked for nominations from the floor. There being none, she asked for a motion to close the nominations. Bill DeCamp made the motion and Sherry Davey seconded. All present voted in favor of closing the nominations.

Judi Kreinick made a motion to vote the nominees. Louise Beesley seconded. All in favor raised their hands. Motion carried unanimously. Slate of Officers and Directors elected as presented.

Closing Comments and Presentation

Bill DeCamp and Becca Schulz are going off the Board. Judi presented Bill with a gift of wine and Becca with an azalea plant. Donna Cobb was presented with a bouquet for Administrative Professionals Day. Judi thanked them for their generous service to PiELL.

There being no further business, the Annual Meeting was concluded at 3:27 p.m.

Respectfully submitted,

Nancy Guenther
Secretary
Partners in English Language Learning